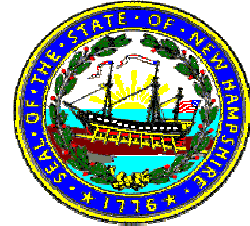




**NEW HAMPSHIRE ARMY NATIONAL GUARD  
TECHNICIAN VACANCY ANNOUNCEMENT  
Human Resource Office (NHAG-HR)  
State Military Reservation  
4 Pembroke Road  
Concord, NH 03301-5652**



**PLEASE POST IN A PROMINENT LOCATION**

**PLEASE SEND APPLICATIONS TO ADDRESS AS ABOVE**

**ANNOUNCEMENT DATE 20 October 2005**

**ANNOUNCEMENT NUMBER NH05-089**

**POSITION TITLE, SERIES/GRADE (S)**

Education Services Specialist  
GS-1704-11

**MAXIMUM MILITARY GRADE AVAILABLE MAJ/04**

**POSITION DESCRIPTION NUMBER R8594**

**SALARY RANGE**

GS-11 start pay is \$53,604 per year. Promotion rules apply for technicians currently on board.

**AREA OF CONSIDERATION**

AREA I all excepted permanent federal technicians of the NHNG  
AREA II all members of the New Hampshire National Guard  
AREA III all individuals eligible to become enlisted members of the NH National Guard

**CLOSING DATE:**

AREA I: 09 November 2005  
AREA II/III: 16 November 2005

**DUTY LOCATION**

DCSPER  
Education Branch  
Concord, NH 03301

**TYPE OF APPOINTMENT**

Permanent Officer/Warrant Officer Technician

**FOR ADDITIONAL INFORMATION**

Contact MSgt John Symington at DSN 684-9348, commercial (603) 225-1332, or e-mail [john.Symington@nh.ngb.army.mil](mailto:john.Symington@nh.ngb.army.mil) NH National Guard job postings are available at [www.nhpeas.ang.af.mil/hro/jobs](http://www.nhpeas.ang.af.mil/hro/jobs) or all states at <http://www.neguard.com/jobs/Docs/statepoc.htm>

**INSTRUCTIONS FOR APPLYING**

Applicants may choose to submit an [OF 612](#), or a resume.

**APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCE OFFICE (NHAG-HR) NO LATER THAN 1600 HOURS (4:00PM) ON THE CLOSING DATE INDICATED ABOVE.**

**YOUR RESUME OR APPLICATION SHOULD CONTAIN AS A MINIMUM**

- announcement number
- title and grade(s) of the position you are applying for
- full name, mailing address (with zip code), day and evening phone numbers (with area code)
- social security number
- current military grade/rank
- current status with the New Hampshire National Guard i.e. current permanent technician, AGR, temporary technician, ADSW
- current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- \* full country of citizenship
- \* high school name, city and state; colleges or university name, city and state; majors, type and year of any degrees received
- \* personal military experience (DD Form 214)

**\*AREA II/III applicants only**

**MAIL RESTRICTION:** Applications submitted at government's expense will not be considered. This includes those submitted in government envelopes or postage. Overnight or express mail is discouraged since it will ultimately delay your package getting to HRO.

**EXCEPTED SERVICE REQUIREMENT:** Technicians in the excepted service are required to wear the military uniform appropriate to their service and federally recognized grade when performing technician duties and are required to comply with the uniform standards of the service.

**NATIONAL GUARD MEMBERSHIP IS REQUIRED**

**EQUAL EMPLOYMENT OPPORTUNITY**

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

**OTHER PERTINENT DATA**

This vacancy will be processed in accordance with NHNG TPR 335 & Article 16 of the Labor Management Agreement.

**THE FILLING OF THIS POSITION IS SUBJECT TO THE AVAILABILITY OF MANPOWER SPACE.**

**REIMBURSEMENT FOR PERMANENT CHANGE OF STATION (PCS) EXPENSES ARE NOT AUTHORIZED**

Selected individual must enroll in the Direct Deposit/Electronic Funds Transfer Program. The Federal Financial Management Act of 1994, SEC 402, Electronics Payments, requires direct deposit to a financial institution for all Federal wage or salary payments.

The Enlistment and Reenlistment Bonus, the Student Loan Repayment Program incentive, and the Selected Reserve Recruitment Health Care Professionals incentive will be terminated upon start date for a military technician position or AGR Title 10 or Title 32 tour. Recoupment may be required depending on the specific incentive contract recoupment procedures.

If you are a male born after 31 December 1959, and you desire employment with the Federal Government, you must be registered with Selective Service.

**OTHER REQUIREMENTS:** This position is Military Occupation Specialty (MOS) non-specific.

**MINIMUM QUALIFICATIONS REQUIREMENT (S)**

\* Each applicant must fully substantiate on their application how they meet the requirements listed below otherwise, the applicant will be found unqualified for this position.

**BASIC REQUIREMENT:** Completion of a 4-year course leading to a bachelor's degree from an accredited college or university, which included at least eight of the following undergraduate or graduate level courses. At least one course in, Tests and measurement, and one in Teaching methods; the remaining six courses may be in any one or combination of the following areas: Curriculum development or design, adult education, educational program administration, guidance and counseling, career planning, and occupational information.

**ALTERNATE REQUIREMENT:** Three years in one or more of the following types of experience may be substituted for basic requirements:

- Performing counseling and education career planning.
- Conducting education and programs to enhance military enlistment.
- Directing or conduct an education services program which may include instructing classes.
- Monitoring developments in the education community.
- Reviewing education services programs.

**SPECIALIZED EXPERIENCE:** Thirty-six (36) months experience, which describes...

- Ability to manage complex programs with little to no supervision
- Ability to analyze policies and regulations and publish guidance, both written and orally
- Ability to communicate orally and in writing
- Ability to plan, organize, schedule, prioritize, and delegate work in order to meet deadlines
- Working knowledge of the Educational Programs of the ARNG
- Ability to plan and execute a budget and maintain accurate records and reports

**BRIEF JOB DESCRIPTION** This position is located in the Military Personnel Management Office, Plans and Actions Branch. The incumbent serves as principal advisor and consultant within the State and has primary responsibility for the development, management and administration of an education program designed to provide individual career-related or self development assistance and planning requirements for Army National Guard military personnel. Serves as the principal staff officer serving all Army National Guard personnel within a state for off duty civilian training and education. Provides advisory services to battalion and unit commanders concerning the educational needs of their assigned personnel. The incumbent functions as the principal liaison between National Guard members and participating public and private educational institutions. Numerous contacts with these institutions are for the purpose of negotiating agreements for a variety of traditional, non-traditional, and special purpose education contracts. Supervises and manages the Reserve Component G.I. Bill program for Army National Guard personnel. Performs or directs educational and vocational counseling which consists of advising and assisting ARNG members on individual programs of study available. Estimates and obtains the necessary program funds and determines their allocation. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL:

DEBORAH L. CARTER, COL, NHNG  
Director of Human Resources